



[www.companiesoffice.govt.nz/charitable-trusts](http://www.companiesoffice.govt.nz/charitable-trusts) | 0508 762 438

Send completed forms to: Companies Office, Private Bag 92061, Victoria Street West, Auckland 1142 or [processing@companiesoffice.govt.nz](mailto:processing@companiesoffice.govt.nz)

## Application by a society for incorporation as a charitable trust board (Online applications only)

Section 8(3) Charitable Trusts Act 1957

### Notes

- › Use this form when you are completing your application to incorporate online.
- › If you are submitting your application manually by sending us paper forms, you will need to download and use the [manual application form](#).

### Proposed name of charitable trust board

The name cannot be identical or deceptively similar to that of another body corporate (such as a company or another charitable trust board). If you do want to use a name that is similar, the existing organisation must give its consent to use the name. Attach their written consent to this application as a supporting document.

1. We hereby apply for incorporation as a board under the Charitable Trusts Act 1957.
2. This application is being made for a society established exclusively or principally for charitable purposes which is not otherwise incorporated or, if it has trustees for its general purposes, those trustees are not already incorporated.
3.  We have attached a copy of the rules of the society, certified as a correct copy by an applicant with the following statement — *“I hereby certify that this is a correct copy of the rules of the [name of trust board]”* or, if there are no rules, a statutory declaration as per section 10(2)(c)(i) Charitable Trusts Act 1957.
4.  We have attached a statutory declaration to this application as per section 10(2)(c)(ii) of the Charitable Trusts Act 1957

Signature .....

*Signatory's name:*

Designation  Trustee  Member of the Charitable Trust Board  Authorised Agent (Accountant/Lawyer etc)

Date

**Proposed name of charitable trust board**

**Signatures of the members of the society who are applying to be incorporated as a board**

<i>1 Full name:</i>	Signature .....
<i>Address:</i>	

<i>2 Full name:</i>	Signature .....
<i>Address:</i>	

<i>3 Full name:</i>	Signature .....
<i>Address:</i>	

<i>4 Full name:</i>	Signature .....
<i>Address:</i>	

<i>5 Full name:</i>	Signature .....
<i>Address:</i>	

<i>6 Full name:</i>	Signature .....
<i>Address:</i>	

<i>7 Full name:</i>	Signature .....
<i>Address:</i>	

<i>8 Full name:</i>	Signature .....
<i>Address:</i>	

**Proposed name of charitable trust board**


## Statutory declaration supporting the application by a society for incorporation as a charitable trust board

Section 10(2)(c)(ii) Charitable Trusts Act 1957

*(Enter your full name)*

*(Enter the full address where you live)*

*Occupation:*

solemnly and sincerely declare that:

1. I am a subscriber to the application to incorporate as a board submitted with this statutory declaration.
2. I confirm that the application was authorised by —
  - a majority of the members of the society, **or**
  - a resolution passed by a majority of those present at a meeting of the society after giving proper notice of intention to hold that meeting and of its purpose, **or**
  - the rules of the society or by other means provided in those rules.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

**Note** - Do not complete the following section until you are with the person witnessing your declaration.

.....  
*(Your signature)*

Declared at

this  day of ,

before me:

*(Name of official witness)*

.....  
*(Signature of official witness)*  
 Justice of the Peace, solicitor or other person  
 authorised to take a statutory declaration